



Tuesday, May 3, 2022
Business, Operations and Finance Committee Meeting - 5:30 p.m.

**George J. Kolak Education Center
Barbara Hickman Boardroom
1500 Fourth Street
Beloit, WI 53511**

► **This meeting will be aired LIVE on the School District of Beloit You Tube Channel and Spectrum Cable Channel 991. Members of the Board/Committee will be meeting at the George J. Kolak Education Center while other may be participating via Google Meets.**

Following the latest CDC/DHS guidance, masks are optional. Safety precautions and cleaning strategies will remain in place. Social distancing guidelines will be followed. As always, the Safety and Health of our students, families, staff and community is a priority. Thank you for your continued support through this pandemic. ◀

1. Meeting Opening

Subject **A. Call Meeting to Order**

Meeting May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type Procedural

Name/Title: Spencer Anderson, Chair

Purpose: The chair will begin the meeting.

1. Meeting Opening

Subject

B. Roll Call

Meeting

May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type

Procedural

Name/Title: Spencer Anderson, Chair

Purpose: The board secretary will call for each member to take attendance.

1. Meeting Opening

Subject

C. Approval of the Agenda

Meeting

May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type

Action

Recommended Action

Move approval of the agenda.

Name/Title: Spencer Anderson, Chair

Purpose: The chair will ask for an approval of the agenda.

1. Meeting Opening

Subject **D. Approval of Minutes - April 5, 2022**

Meeting May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type Action, Minutes

Recommended Action Move approval of the meeting minutes from April 5, 2022.

Name/Title: Spencer Anderson, Chair

Purpose: The chair will ask for an approval of the meeting minutes from April 5, 2022.

1. Meeting Opening

Subject

E. Appointment of Vice Chair

Meeting

May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type

Action

Recommended Action

Anderson appointed _____ as vice chair.

Name/Title: Spencer Anderson, Chair

Purpose: The chair will appoint a member as vice chair.

2. Monthly Financials

Subject	A. Financial Reports - March 2022 (10 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action
Preferred Date	May 03, 2022
Fiscal Impact	No
Recommended Action	Move to recommend approval of the March 2022 Financial Reports to the full Board of Education

Name/Title: Wendy LaPointe, Director of Finance

Others Assisting in the Presentation:

Purpose: Review and Approve the March 2022 Revenues and Expenditures

Background Information: This is the monthly recap for March 2022 revenues and expenditures

Rationale: Board policy dictates that Board approval is necessary for monthly financials

File Attachments

[March 2022 Combined Financial Reports.pdf \(226 KB\)](#)

[March Exp No Grants Detail.pdf \(13 KB\)](#)

[March Rev Grants Detail.pdf \(3 KB\)](#)

[March Rev No Grants Detail.pdf \(6 KB\)](#)

[March Exp Grants Detail.pdf \(7 KB\)](#)

3. Information/Discussion Items

Subject	A. SVPP Grant Project RFP (10 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action, Discussion, Information
Recommended Action	TBD

Name/Title: Ryan Turner: Safety and Security Coordinator, Sean Winters: Director of Facilities

Others Assisting in the Presentation: Melissa Beavers, Executive Director of Pupil Services, TC Networks

Background Information: This request for proposal (RFP) is the result of the 2021 School Violence Prevention Program (SVPP) Grant that was awarded to the School District of Beloit on December 23, 2021 through the U.S. Department of Justice's Office of Community Oriented Policing Services (COPS).

Purpose: We will present the results of the RFP and other District recommendations to the committee.

File Attachments SVPP Access Control grant (draft).pdf (106 KB)
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3. Information/Discussion Items

Subject	B. Robinson Elementary School Flooring RFP (10 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action, Discussion, Information
Recommended Action	TBD

Name/Title: Sean Winters Director of Facilities

Others Assisting in the Presentation:

Purpose: Discuss RFP Responses

Background Information: The school board recently approved my ten year capital improvement plan and this project was part of the 2022-2023 list of projects.

Rationale: The hallway flooring on Robinson's original hallway is popping off in multiple locations, is in disrepair, and is not able to have the wax stripped without whole sections of tile losing their adhesion. We released an RFP with two companies responding. We will recommend Halverson Flooring at next month's committee meeting as the lowest bid at \$35,320 while Carpetland's bid was at \$42,176 for a difference of \$6,856. Halverson's response was complete while Carpetland's bid excluded tile at one location.

File Attachments

Bid letter.pdf (194 KB)

20220426094450.pdf (60 KB)

3. Information/Discussion Items

Subject **C. Preliminary 2022-2023 Budget Model Update (10 minutes)**

Meeting May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type Discussion, Information

Name/Title: Wendy LaPointe, Director of Finance

Others Assisting in the Presentation: Todd Hajewski, Baird Finance

Purpose: Overview of preliminary 2022-2023 budget model

Background Information: To provide a preliminary overview of the 2022-2023 budget

Rationale:

File Attachments sdforecastmodelv042022 Updated 4-25-22TH.pdf (131 KB)

4. Action Items

Subject	A. BMHS Computer Lab Update (5 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action, Discussion, Information
Recommended Action	Move to recommend the acceptance of the Paragon Development Systems (PDS) quotes in the amount of \$114,204 to the full board for approval.

Name/Title: Brent Williams and Jillian Porter, TCNetworks

Purpose: The BMHS computer labs are outdated and can no longer handle the needs of the student's curricular workload. Additionally, the move to 1 to 1 devices has shifted the need for the number of computer labs needed at BMHS. Brent and Jillian will present their proposal for approval in May to reduce the number of computer labs needed at BMHS and upgrade the computers to meet the current and future needs of students. The cost-saving from reducing the number of computer labs will be reallocated to update audio and video needs at BMHS.

Background Information: The current computer systems installed in the business and specialty labs have limited capabilities, cannot support the new software, are almost 10 years old, and are experiencing frequent failures with difficulty finding replacement parts.

Rationale: The BMHS business and specialty labs require an upgrade. The current computer systems are unable to keep up with the newest curriculum. This upgrade will allow the system to grow and accommodate the evolving offerings of the high school for many years while reducing downtime in the classroom.

	PDS	CDW	HBS
Desktop			
Workstation Models			
Price	30	20	20
Form Factor	30	25	20
Warranty	25	20	20
Availability	25	20	20
Support	30	30	30
TOTAL	140	115	110

File Attachments
 Draft - Tech Presentation - April 5th, 2022.pdf (66 KB)

4. Action Items

Subject	B. Apple MacBook Refresh (5 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action, Discussion, Information
Recommended Action	Move to recommend new 3-year lease with Apple for total financed amount of \$1,003,687.30 (with \$483,920.97 in guaranteed buy back credits) to the full board for approval.

Name/Title: Brent Williams and Jillian Porter, TCNetworks

Purpose: Upgrade staff MacBook Air computers with the latest model.

Background Information: The current MacBook Air model does not have the appropriate capacity to provide sufficient multi-tasking capabilities, battery life and longevity.

Rationale: The latest MacBook Air models have a better quality processor which allows for longer battery life, better performance and an improved experience for teaching & learning in the classroom.

Dollar Amount: \$519,766.33 (after credits)

File Attachments

[Apple MacBook Promo - Staff.pdf \(1,067 KB\)](#)

[Draft - Tech Presentation - April 5th, 2022.pdf \(66 KB\)](#)

4. Action Items

Subject	C. Audio and Video Needs at BMHS (5 minutes)
Meeting	May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.
Type	Action, Discussion, Information
Recommended Action	Move to recommend the acceptance of the Peak Systems Group quote in the amount of \$104,260.00 to the full board for approval.

Name/Title: Brent Williams and Jillian Porter, TCNetworks

Purpose: Upgrade audio & video equipment in Barkin Gymnasium and Auditorium at Beloit Memorial High School.

Background Information: The audio & video systems installed in the Barkin Gymnasium and Auditorium at Beloit Memorial require an upgrade. The current audio/video systems experience frequent failures, usability and performance issues.

Rationale: The proposed upgrades will provide a better experience for students, staff and community members, as well as allow for future expansion.

Dollar Amount: \$104,260.00

File Attachments

RFP #2021-110 Response - Peak Systems Group Inc.pdf (2,328 KB)

Draft - Tech Presentation - April 5th, 2022.pdf (66 KB)

4. Action Items

Subject **D. Cost of Living (5 minutes)**

Meeting May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type Action, Discussion, Information

Budget Source 2022- 2023 school year budget

Recommended Action Move to approve to the full Board a recommendation to budget a cost of living increase of \$1250 per teacher and a 2.0% increase for all other employee groups for the 2022-2023 school year.

Name/Title: Dan Keyser, Superintendent

Purpose: To establish some budget items ahead of next year, I am presenting a proposed Cost of Living increase for the 2022-2023 school year. In consultation with the BEA, the proposal is to finish out the agreed 3-year look at a flat \$1250 increase for educators. Additionally, I am proposing a 2.0% increase for all other employee groups. If approved this will increase our proposed budget deficit by about \$1.2 million dollars but less than a potential \$2.5 million dollar increase if adjusting to CPI, which is at 4.7%.

File Attachments

[DRAFT - 2022-23 Budget Conversation - Setting Cost of Living.pdf \(161 KB\)](#)

5. Meeting Closing

Subject

A. Next Meeting Date

Meeting

May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type

Procedural

Name/Title: Spencer Anderson, Committee Chair

Purpose: To announce the next meeting date. (*Future meetings will be held as stated unless otherwise posted*).

The next meeting date will be: **Tuesday, June 7, 2022 at 5:30 pm**

5. Meeting Closing

Subject

B. Adjournment

Meeting

May 3, 2022 - Business, Operations and Finance Committee Meeting - 5:30 p.m.

Type

Action, Procedural

Recommended Action

Move adjournment at

Name/Title: Spencer Anderson, Chair

Purpose: The chair will end the meeting or ask for a motion to adjourn.

Currently, you can watch the Board and Committee meetings live on the School District of Beloit YouTube Channel. You can watch the rebroadcast at your convenience on our Board of Education website: www.sdb.k12.wi.us/Board Additionally, Charter Cable Access Channel 991 is now showing the board meetings live.